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**IKIGAI COLIVING – CANCELLATION & CHANGE POLICY**

This policy forms part of the **Ikigai Coliving Leasing Agreement** which guests must sign upon arrival. It is legally binding and applies **even in the event of a no-show** (failure to check-in on the agreed date).

**1. Reservation Confirmation** A reservation is only confirmed once the agreed reservation payment has been received.

**2. Cancellation Policy**

* **More than 28 days before move-in:** Full refund of the reservation payment.
* **Less than 28 days before move-in:** No refund. The reservation payment will be retained in full.
* **No-Show:** Treated as a late cancellation. No refund will be issued, and the room will be released for new bookings.

**3. Changes to Reservation** Changes to reservation dates or conditions are **not permitted** once the booking is confirmed. Guests wishing to stay for different dates must cancel under the above terms (if eligible) and submit a new booking.

**4. Early Termination** If the tenant unilaterally cancels the lease after check-in, any amounts already paid are non-refundable.

**5. Owner Cancellation** If the owner must cancel for a reason unrelated to a tenant’s breach of the agreement, any amounts already paid for unused days will be refunded as soon as possible.

By booking, you confirm that you have read, understood, and accepted these conditions.